

**Land-of-Sky Community Resource Connections (CRC) for Aging and Disabilities
LEADERSHIP COMMITTEE BY-LAWS**

PREAMBLE

The Land-of-Sky Regional Council CRC does hereby set forth the following BY-LAWS to govern its operation.

The term "Council" is used to designate the Land-of-Sky Regional Council as host agency. The term "Committee" is used to designate the CRC Leadership Committee. The Committee shall function in a Leadership capacity and not in a policymaking or decision-making capacity.

ARTICLE I - PURPOSE AND RESPONSIBILITIES

1.1. The purpose and responsibilities of the CRC Leadership Committee shall be to:

1.1.1. Work positively to influence strong community support for the CRC and promote programs for older persons and persons with disabilities.

1.1.2. Actively encourage inter-organization collaboration.

1.1.3. Review and comment on significant policies, programs, and actions, which affect older persons and persons with disabilities.

1.1.4. Establish service priorities based upon the needs of the local communities and the region.

1.1.5. Advise the Land-of-Sky Regional Council Board and staff on the design and operations of the CRC.

1.1.6. Monitor the progress toward achieving the vision and goals of the CRC.

1.1.7. Meet regularly to provide guidance on specific program or operational issues.

ARTICLE II - MEMBERSHIP

2.1. The CRC Leadership Committee shall be composed of individuals representing all populations serviced by the program.

Members will include:

2.1.1. Representatives from each of these populations: consumers of CRC programs (1/3 of the Leadership Committee composition), public and private agencies that provide services to individuals served by the program, government agencies, and any others supporting or participating in the program.

2.2 Those organizations that have a signed Memorandums of Agreement to be "Collaborative Operating Entities" for the CRC of the Land-of- Sky

2.2. Recommendations to add or fill committee vacancies shall come from current membership, ensuring diverse representation.

2.3. To ensure program continuity, there shall be no term restrictions.

ARTICLE III – MEETINGS

3.1 Meetings shall be convened by the CRC of the Land-of-Sky Coordinator. Meeting notes will be distributed by the Coordinator to members of the CRC Leadership Team.

3.2. The Committee shall meet as often as necessary in order to carry out its responsibilities. Regular meetings shall be held at least four (4) times during each fiscal year (July 1 – June 30).

3.3. The Committee shall be notified by the Coordinator of the time and place of meetings at least seven (7) days in advance of such meetings.

3.6. Members missing three (3) consecutive meetings without notification to the CRC Coordinator may be terminated from the Committee.

ARTICLE VI - COMMITTEES

6.1. Ad Hoc Sub-Committees and/or Project Groups shall be established as needed by the Committee. The CRC Coordinator shall appoint members of these Sub-Committees/Groups. Persons from outside the committee may be added to provide the required technical expertise required for the area under review.

6.2. Sub-Committees and/or Project Groups shall disband upon fulfilling their mission.

ARTICLE VII - RECORDS

7.1. The Coordinator will make and keep a record of all Committee recommendations, transactions, findings, and determinations.

7.2 Committee records shall be maintained within the Land-of-Sky Regional Council and by the CRC Coordinator.

ARTICLE VIII - BY-LAWS CONFLICT

8.1. In the event of conflict between the provisions of these By-Laws and the By-Laws or other policies of the Council, the By-Laws or other policies of the Council shall prevail.

ARTICLE IX - ADOPTION AND AMENDMENT

9.1. These By-Laws shall be adopted by a majority vote of the membership present at a regular meeting of the CRC Leadership Committee.

9.2. These By-Laws may be amended by a majority vote of the membership present at a regular meeting, provided the proposed Amendment has been submitted in writing to the membership at least seven (7) days before the meeting.

9.3. The adoption of these By-Laws shall be effective July 1, 2010.